

NEW YORK CHAPTER ADK

FINAL BOARD MEETING MINUTES

TIME/PLACE/ DATE: 10:30 AM, 74 Lafayette Ave, March 31, 2019

IN ATTENDANCE : Lisa North, Guy Lingley, Susanne Flower, Suzanne Rocheleau, Mark Fedow, Marty Kellerman, Diane Booth, Bill Burns.

Teri Gabel - excused

APPROVAL OF MARCH 5, 2019 MINUTES - MOTION to accept March 5, 2019 meeting minutes as amended. Motion offered by Bill Burns, seconded by Susanne Flower. Vote – All in favor –Unanimous

REPORTS:

SECRETARY – Eve Mancuso

Personal thank you notes were USPS mailed to each individual for their donation for the annual appeal.

TREASURER – Suzanne Rocheleau

Keys from Call A Head were sent back to the club. Eve will give them to Teri so she can again provide them to Call A Head personnel when they deliver the unit for this season.

John Lipsett sent paperwork to Suzanne for Susser Estate. The first distribution is \$ 50 k.

Ray requested for Suzanne submit a summary of the budget for publication in the Trail Marker.

The Annual Appeal drive collected \$3115.

The Year End financial report was sent to the Main Club.

Suzanne to note for Ray the generous donations made to the Annual Appeal so he can post them in the Trail Marker.

Discussion followed regarding potential projects- replace stove, replace some furnishings – fix chairs, new beds etc.

Every second year we initiate an audit performed by an independent accountant. The cost is approx. \$ 1500. **MOTION** to have a biannual audit performed by an independent accountant for an amount up to \$ 1,500 was offered by Suzanne Rocheleau, seconded by Diane Booth. Vote – All in favor – Unanimous.

In response to Guy Lingley's suggestion to set aside funds for unanticipated capital expenditures Suzanne Rocheleau noted there was approximately \$ 22 k in a money market and other liquid monies available for emergency funds.

ACTIVITIES COMMITTEE – Marty Kellerman

Mary Lyn Malone from Palisades Park Museum – will not be available for the June 15 event – Don Gabel will prepare a presentation for that day. Marty Kellerman will coordinate with the Hosting Committee to set dates.

Susanne Flower participated in an ADK Slack meeting that discussed how to increase the number of young members. It was suggested to provide activities to draw in young members such as meeting at Microbreweries and planning weekend day activities. Discussion followed on potential.

We will continue to search for a webmaster who has the skill set needed. We should also investigate strategies to better market our club.

MAIN CLUB REPORT – Mark Fedow

Neil Woodworth is retiring at the end of the year thus the executive director position needs to be filled.

Search committee is looking for a person. The skill set sought will most likely include the person be an attorney. Need to focus on conservation to bring in donations.

Heart Lake project almost finished. Much money was spent but it is anticipated to get a favorable return on the investment through tourism.

NEW BUSINESS:

1. Planning for the Bylaws Vote on May 4-

The Proxy Form was reviewed and revised. The latest revision was sent to Ray Kozma for posting in the Trail Marker.

Eve Mancuso will distribute the Trail Marker and the Proxy Forms by e mail. The NY Chapter receives the Trail Marker, only Nawakwans will receive the Proxy Form. Jerry Flower will distribute the Trail Marker and Proxy Form by USPS mail for those not having e mail access or specifically requesting a hard copy be mailed.

Suzanne Rocheleau will go to the PO Box and pick up mailed ballots on the morning of May 4. Eve Mancuso, Lisa North, Susanne Flower and Suzanne Rocheleau will all assist with the voting process as well as with the tallying. Eve Mancuso will cast the votes for any Proxy received by either e mail or USPS mail.

A small table will be set up in the corner of the lodge so as not to interfere with the hosting responsibilities. Eve Mancuso will print and bring voting ballots for those who wish to vote in person, will bring the current list of Nawakwans eligible to vote and will bring the box to place the ballots. Voting will be open from 10 AM to 2 PM. Tallying will follow immediately after.

2. MCI Planning Updates –

A discussion followed regarding various MCI camp projects, and funding of the same, that need to be performed.

Teri Gabel and Don Gabel will continue to request the roof work to be done on the lodge. The project should not be paid out of camp funds as the infrastructure is the PIPC responsibility.

We should request inspection of the roof take place and schedule it now to plan ahead. Lisa North to meet with Bill Ledwitz and follow up with letter regarding the projects required to be performed by the PIPC. \$5400 is annual lease 10% is MCI value thus \$ 540 and carry over from 2018 equals \$ 1080 for 2019.

Porch Railing- Guy Lingley presented report. He has been investigating different types of rails. Combination both wood rails and metal. Concerned about number of nails in the existing rail. The structure cannot support any additional nails. A solution was offered to save locust rails and use metal brackets. Brackets can be made off site and installed by members. Guy Lingley to follow up with photos for the next meeting. Stairs can be addressed with dimensional lumber. Can we potentially find a solar powered lighting system for the steps or is it too shady along the steps to be affective. Guy to contact Sarah and Steve Barre re: work completed to date on railing project.

Gravel along edge of road- Don Gabel will coordinate. This project should be done during off- peak hours to avoid conflict with the delivery of the material and members trying to park.

3. May 4 th Work Weekend

Don Gabel – Camp Chair, Camp Committee – Teri Gabel, Bill Burns, Eve Mancuso

Guy Lingley – railing project

Teri Gabel – coordinator/ primary contact for Call A Head

Don Gabel - gravel project -

4. Reviewing the New Format of the Sign In Form

Discussion on Hosting forms and sign in forms. Susanne Flower, Lisa North and the Hosting Committee, Mary Ann Poris and Mary Hilley to meet to discuss revising/ simplifying the forms. Date to be determined. Susanne to coordinate with Mary Ann.

5. Paddle Board

Should we buy a SUP aka stand up paddle board? Discussion followed. Will it be utilized by many members? Would money be better spent buying new kayaks? Perhaps but sit on top knacks. All of the existing boats should all be evaluated. Should the sail boat be sold?

Guy Lingley to reach out to Mike Sergio to inquire if he would be willing to evaluate the boats and waterfront? Mike Sergio and potentially Paul Rondinone could devise/ build a more “user friendly” locking system for the boats racks. That would include locking boats individually rather than having them interlocked through one long cable.

Discussion followed regarding the sail boat launching rail system and potentially removing it to accommodate easier kayak entry.

6. Next Meeting scheduled for Sunday, April 28, 2019 10:30 am. Location TBD.

Meeting Adjourned at 2: 15

Respectfully Submitted,



Eve Mancuso

Secretary to the Board

Meeting Minutes approved April 28, 2019