

# NEW YORK CHAPTER OF THE ADK

## MEETING MINUTES

DATE: MARCH 29, 2020

TELECONFERENCE: 7 pm

IN ATTENDANCE: Lisa North, Marty Kellerman, Mark Fedow, Bill Burns, Marty McDonald, Teri Gabel, Susanne Flower, Suzanne Rocheleau, Guy Lingley, Eve Mancuso

GUESTS: Mary Ann Poris, Mary Hilley- CO-CHAIRS- HOSTING COMMITTEE

Meeting Minutes: February - replace Van Guard reference with Apple Bank.

**Motion:** motion offered by Suzanne Rocheleau, seconded by Marty Kellerman to approve February meeting minutes as amended, Vote: all in favor unanimous,

### **Chair Report – Lisa North**

There is a new PIPC Parks Manager: David Bourne.

Hosting Committee: Mary Ann Poris and Mary Hilley

An overview of effective ADK hosting was presented: system, presence, flexibility

The first hosting letter is sent out to members in March, follow up with additional letter in April and approach prior hosts directly if the calendar remains open, if necessary a third letter is sent out.

There is a shared calendar for Mary Hilley and Mary Ann Poris to utilize to book hosts.

System: In May start sending weekly messages- blurbs with write ups and repeat calendar with available open spots. E mail goes out every Monday. The committee keeps prior write ups so current hosts can update as needed for the current year. They also have set up template letters.

Hosting letter, summary, weekly e mails,

Presence: they would support new hosts, stop by on Saturday and/or Sunday or offer assistance.

Flexibility: rather than the traditional Saturday and Sunday hosting schedule, flexibility was offered to attract hosts. Saturday or Sunday only, pot luck dinners, hosts no longer have to commit to a full weekend.

It became apparent that members do not have the time available to commit to a full weekend, thus were unable or hesitant to host at all. The committee has established this modified system to attract and maintain hosts.

### **Secretary: Eve Mancuso**

I will continue to send out the Trail Marker quarterly by e mail blasts.

Marty Mc Donald will post the Trail Marker directly to the web site. As he is a Board Member prior review and approval will not be needed to post other materials. He can determine appropriate content to post. Discussion followed regarding the need to obtain approval from individuals who are present in photos that are submitted to post on the web site. Approvals will be obtained prior to posting photos. He is now able to track the number of visitors to the site, which pages were open and the amount of time on the site. Marty has set up Instagram, has received much new info. Overall, a success.

#### **Treasurer Report- Suzanne Rocheleau**

A letter was received from a member re: ATV use on the hiking trails. Suzanne Rocheleau will respond with a Thank You note to the member for advising the Board of the issue. Lisa North will follow up with Main Club regarding our concerns.

Apple CD – Guy Lingley will be the second signer on the Apple CD.

Suzanne Rocheleau forwarded Annual Financials to Treasurer Laura Fisk, as required.

The Annual appeal funds donated to date total \$ 3765, which is an increase from last year

#### **Camp Chair – Teri Gabel**

Swim dock - floats under the swim dock continue to be eaten by beavers. Steve – Lake Foreman will install new floats. Don Gabel will price out the materials, get approval from the Board and order materials. They will be wrapped in mesh to try to protect it from the beavers. Tabled for further discussion at the next meeting.

Boat dock – Teri Gabel and Guy Lingley will research potential vendors/ products and report back to the Board.

#### **Porch Railings Project- Guy Lingley**

Mesh infill for the front porch steps is in his office. He is waiting for work day for additional help to install the mesh.

Don Gabel can obtain a permit to gain access to camp and help Guy Lingley out with the project.

#### **Trails - Bill Burns**

Trail maintenance on hold due to COVID 19.

#### **Environmental Committee– Marty Kellerman**

April event postponed until fall due to COVID 19.

#### **Conservation Committee - Marty Kellerman**

Marty Kellerman presented Ira Stahl's poster re: recycling.

Board reviewed posters prepared by Ira Stahl. A suggestion was made to revise the poster to note any bags brought downstairs need to remain inside the lodge.

Clean cardboard and paper recyclables can remain by fireplace.

**Main Club – Mark Fedow**

No activity- next meeting in June

**Discussion:**

Passports- as many members have already purchased Passports for the 2020 season a discussion followed regarding the potential need to refund some portion of the Passport fee. It was suggested that some members may want to make a donation rather than receive a refund. As a firm date to open camp has not yet been established we will wait to see the full impact of COVID 19 on the season and when members will again have access to camp. Tabled for discussion at the next meeting.

Next meeting - April 26 teleconference, 5 pm Susanne Flower will set up a Zoom meeting

Motion to adjourn: 8 25 pm

Respectfully Submitted,

*Eve Mancuso*

Eve Mancuso, Board Secretary