

NEW YORK CHAPTER ADK

Meeting Minutes

Date: May 21, 2020

Zoom Meeting: 7 pm

In attendance:

Lisa North, Susanne Flower, Marty Kellerman, Marty McDonald, Guy Lingley, Eve Mancuso, Bill Burns, Suzanne Rocheleau, Mark Fedow

Excused: Teri Gabel

Committee Chairs - Ellen King, Don Gabel

Camp Committee Chair Report: Don Gabel:

PIPC requires a Plan to allow group camps to open under COVID 19 restrictions. Don presented in detail the Draft Plan he prepared outlining specific instructions for Members to adhere to for entry to camp. He will be submitting it to PIPC for their review.

Reviewed DRAFT Plan prepared by Don Gabel.

- Marty has formatted the sign-up form and placed it on the website as a “dry run” to ensure it functions.
- Described “groups” or definition of a family that may share space.
- Need to purchase hand sanitizer.
- Use both refrigerators to minimize kitchen use.
- There will be two trash receptacles one upstairs, one downstairs.
- No cooking is permitted, only warming – microwave, tea pot, coffee pot OK.
- Limit time in the kitchen, only 2 people at a time.
- Members are to Carry In/ Carry Out
- Need more TP, paper towels, hand sanitizer, empty spray bottles approx. 1-quart size, – contact commissary.
- Limitations will be placed on the number of people at the swim dock at one time.
- Review and send comments/mark ups to Don. He will submit the Plan to PIPC by Tuesday May 26.

Teri and Don would like to try a hosted weekend. June 17 Father’s Day

Don has jobs set up for work day- 15 allowed. It is this weekend- May 23/24.

Work list: Swim Dock, termite control, bathroom, trail clearing, road cleaning, repairs – screen.

Motion: to allow expenditure for Host Parking Sign in the amount of \$ 285. Motion: offered by Suzanne Rocheleau, seconded Eve Mancuso, Vote: All in favor, unanimous.

Archives Committee Report- Ellen King- Historian

Ellen King, club archivist for about 4 years, has gone through many boxes and has cataloged them on an excel spreadsheet listing all the documents. It includes 97 years of materials which were sourced from former Board members and committee members. Many of them saved letters, notes, photo's, Trail Markers and files and placed them in boxes in Nawakwa. Ellen has collected all of the boxes and has reduced the volume by eliminating duplicates copies. There are now approx. 15 bankers' boxes. Each box has an excel sheet that outlines the contents of each box. Each box is labeled. Then there is an overall excel sheet summary.

Boxes were previously located in several locations within the lodge. There was no rodent infestation found. The question now is where to store the boxes of these historic documents.

Options 1: return to Nawakwa

Option 2: Main Club Albany NYS Library – Jim Schneider – Main Club archivist, he will be in touch with the NYS library and will ask permission to add our materials.

As they are now out of space, they sent their records to a warehouse in Lake George. Not a good location as it is not accessible for the public.

Option 3: contact Trail Conference;

Non-Option: PIPC has archives on Iona Island in buildings that are in disrepair. Rodent infestation, lost many archives.

Potential Option: AMC has made their archives digitally accessible.

Jim Schneider will contact at AMC to see how they achieved this.

Ellen will keep us posted on the response from AMC.

For thought- Paper archives stopped 10 – 15 years ago. Going forward how will this be kept?

Ellen will report back on how AMC handled their scanning/ archiving.

No action taken. Tabled for discussion pending receipt of further input from Ellen King.

Chapter Chair Report – Lisa North

Lisa received a general survey/ inquiry from the Main Club regarding our individual Chapter goals. Each item was discussed.

1. Would the Club like to have assistance from ADK to identify new Chapter members quarterly so we can recruit them to be active and potentially to become Nawakwans. Yes, Board members agreed.
2. Would you like to receive briefings – need to send notifications to Chair to notify members of meetings. Yes, would like a guest speaker.
3. Recruitment- check in with Ingrid Strauch- re twitter/ Facebook / social media accounts. Need to enhance this to reach out to new members.

4. Activities- Lisa can check with hosting for calendar, website has all Trail Markers and prior meeting minutes archived with this info., lists hikes. Lisa will review so she can respond to this question.
5. Badges- there has been challenges and not active in recent past. Ray Kozma will put together presentation for the Board.
6. Meetings- General membership vs. Board. A general Membership meeting is held each year in addition to the regular Board meetings.
7. Other Activities- Winter Social, special event BBQ's, Bastille Day,
8. Unique to our chapter- Nawakwa Camp, long history
9. Goal- increase membership- use social media to reach younger folk, plan modified outdoor activities due to COVID, celebrate 100-year Anniversary, after the cataloging of the historic records next will be to develop procedures/ plans for maintaining/archiving/or potentially digitizing historic records and making them available to the public.
10. Volunteer Work- – trail maintenance, camp maintenance, hosting, hikes, hemlock preservation, aralia/invasive species eradication, supporting the Green Amendment Initiative
11. Finance – fundraising - Annual appeal letters sent out each year.
12. Support – the club supports NY/NJ Trail Conference and makes Main Club donations.
13. Meeting place – do not pay, use Nawakwa
14. Volunteers- we have many who volunteer. This has not been an issue.
15. Compliance- Bylaws just updated and reviewed by Council for consistency with both Main Club and Chapter.

Secretary Report -Eve Mancuso

After glitch with her laptop she suggested Board re-approve April Motion: approve certain purchases of materials - \$ 500 gravel. \$30 termites, \$ 150 marine hardware, \$ 532 floatation material. **Motion** offered by Suzanne Rocheleau, seconded by Susanne Flower, Vote: In favor, unanimous.

Treasurer Report – Suzanne Rocheleau

Paid to date: \$ 690.76 gravel, liability insurance for year \$8823.54.

A donation on behalf of Jim Slovik was received - \$ 100.

Webmaster Report - Marty McDonald

The form for access to camp as per the Plan that Don will submit to PIPC for opening camp will be posted to the website in the Members section. The form will be completed by the Member wishing to visit camp and submitted to Teri and Don Gabel. They will monitor access and number of visitors. Review form and if there are any comments respond to Marty.

Special Projects - Guy Lingley

The in-fill mesh for the porch steps has been delivered to his place of business. Guy will coordinate with Don Gabel for access to camp and installation of the in- fill mesh. He will potentially schedule the work for this weekend.

Trails Committee Report– Bill Burns

Trails work remains suspended. Individual work allowed, no group work.

Environmental Committee – Marty Kellerman

He has been participating in webinar series re Green Amendment. Draft Resolution

Conservation Committee - Ira Stahl

No report

Main Club Report - Mark Fedow

No activity due to COVID 19 - No report

Next meeting: June 25. 7 pm Zoom

Adjourned 9 18 pm

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Eve Mancuso". The signature is fluid and cursive, with a large initial "E" and "M".

Eve Mancuso

Board Secretary

Approved June 25, 2020