

# NY CHAPTER ADK

## MEETING MINUTES

Date: Dec 10, 2020

VIA ZOOM

In Attendance : Lisa North, Susanne Flower, Marty McDonald, Marty Kellerman, Mark Fedow, Guy Lingley, Suzanne Rocheleau, Teri Gabel, Eve Mancuso

Camp Committee Chair: Don Gabel

### **Chapter Chair Report – Lisa North**

Lisa filled out the DOH form.

Discussion followed. Upon review it was determined some of the responses were not correct. The report shall be withdrawn from the DOH. Lisa will withdraw application and will amend with assistance from Teri, Don and Eve.

Some of the DOH comments included :

- Add signage to swim area and waterfront and make more visible.
- Swim area regulations. Ring buoy needs to reach full length of swim area, 50 feet.

Lisa, Teri, Don and Eve will work together to review changes prior to re-submission to DOH. Eve will amend the document and re-submit it for review by the executive Board. The final document shall be reviewed by Teri and Don prior to re-submission by Lisa to the DOH.

### **Director and Special Events Chair – Susanne Flower**

Winter Social: Susanne reported that upon further investigation it was determined that a Zoom meeting social for all members was unmanageable.

Susanne will write up an announcement stating winter social is cancelled for this year and suggested members potentially set up their own Zoom meetings to keep in touch with members. Suzanne will write up an announcement to post in the website regarding this and stating “check website for info”.

### **Camp Committee Chair – Don Gabel**

Lodge roof project - Asbestos check is completed. Perhaps some may be found in the adhesive. Group camp will offer some assistance – maybe a dumpster. Don and Eve will solicit quotes.

Tree removal quotes and floatation quotes are being solicited by Don.

Next project is to build additional boat docks. Don will coordinate with Steve Adams

### **Director and Special Projects Chair- Guy Lingley**

Guy sent a sketch to the custom metal fabricator. When he receives a quote he will submit it to the Board for approval and will coordinate with Suzanne for payment. This will be used towards the MCI.

The handrail project was discussed. Handrails are needed to the swim area. The design will include 4 x 4 pressure treated post and fill in with horizontals. Dry mix concrete will be poured to set the posts. Rails can be dimensional lumber or round cedar members. Due to the rocky soils the difficult part will be setting posts. They will be placed 4 to 6 feet on center. This will potentially be a good project for Nawakwans. The first phase of handrails will be the section from the picnic/ fire pit area to the waterfront.

The next phase will be up to cabins. It was suggested the large pool of new members and applicants should be recruited to fulfill their work obligations and further become acquainted with the maintenance chores associated with being a Nawakwan.

### **Chapter Vice Chair Report – Teri Gabel**

Sponsors – It was observed over the course of the year that the validity and depth of the information disseminated by sponsors to applicants varied. It was not always correct, not consistent and did not always follow the Bylaws or various Camp and PIPC regulations. To develop a more defined and regulated training program Teri suggested a format to include a group sponsorship program. This would include having assigned people to provide education.

Topics of education would include topics such as " History, operating procedures, lodge operations, hiking safety. Additionally, tracking the accomplishments of applicants was sketchy. Perhaps a better means of tracking would be to have Marty establish an electronic form for tracking for Board Members to review.

Discussion followed regarding setting up classes to provide both sponsors training and applicant training. The Board should discuss the role and qualifications of sponsors. Board members should draft an email and send to Teri for further discussion outlining your thoughts on this matter. The Board should establish sponsor criteria to move forward. Tabled for further discussion.

### **Secretary Report – Eve Mancuso**

Motion to approve Meeting Minutes October 8, 2020- offered by Susanne F, second by Bill B, Vote - in favor - unanimous

Motion to approve Meeting Minutes November 12, 2020 – offered by Susanne R, second by Lisa N, Vote – in favor – unanimous.

Annual Appeal letter is finalized and will be mailed out. Eve will print and send to Susanne F for mailing.

### **Director and Webmaster Report - Marty McDonald**

The hosting fee bill should be arriving. Approx. \$ 250

Marty is actively working on archiving Trail Markers. He is working with Historian Ellen King and Skip Delano.

Website Activity – 60 to 75 people are visiting site each week. They are finding the ADKNY website from various different sites or sources such as : “Thrill list”, other members, simple “hiking” search.

**Treasurers Report – Suzanne Rocheleau**

Suzanne received the receipt for gravel and will apply it towards 2019 MCI.

Guy will submit a partial invoice for the porch rails for processing by Suzanne for 2020 MCI.

**Director and Main Club Rep – Mark Fedow**

The Main Club financials are ok, in the black. The \$ 450 k grant assisted during COVID-19. Additionally the reimbursements to clubs were suspended thus that helped the Main Club financially.

The new Board will be in place in 2021. The current directors will either continue as new directors or continue in advisory roles.

There remains the possibility of a NY shut down thus affecting finances for winter; hopefully activities may resume in spring.

The actual structure of the organization going forward is unknown. Outdoor activities are still very popular. Chapters still want a role in running the organization.

**Director and Trail Maintenance Chair Reports – Bill Burns**

The end of year report was submitted. Bill announced John Lipsett retired as a trail maintainer. Mary James will be taking over his section. Attended Zoom meeting. It was suggested the Chapter submit John Lipsett for the Volunteer Award from NY/NJ Trail Conference. Lisa to follow up.

**Director and Environmental Committee Chair- Marty K**

No report

**Conservation Committee Chair– Ira Stahl**

No report

Next Board Meeting Wednesday January 13, Zoom 6: 45 pm.

The Board acknowledged and thanked Bill for his contributions of Bill Burns over a 6-year period on the Board. Bill will remain the Trail Maintenance Chair and an active Trail Maintainer. As long time Board members retire it was suggested to form an Advisory Committee of long-time members who we rely upon for information such as Bill Burns, Ray Kozma, and Janet Sibarium.

Meeting Adjourned.



Respectfully Submitted

Eve Mancuso, Board Secretary

Minutes approved at the January 13, 2021 Board Meeting