

## NEW YORK CHAPTER ADK

Meeting Minutes

Date: January 13, 2021

In attendance: Lisa North, Marty McDonald, Alex Wilkie, Susanne F, Teri Gabel, Suzanne R, Mark Fedow, Marty Kellerman, Eve Mancuso

Excused- Guy Lingley

### **Chapter Chair Report – Lisa North**

Approval of December 10 meeting minutes.

**Motion** to approve Meeting Minutes as amended. Offered by Susanne Flower, second by Marty Kellerman. Vote: In favor - unanimous.

The Board offered a Welcome to new member Alex Wilkie.

DOH forms- Bathing Beach Safety Plan. Lisa recently received the permit to open camp. This permit was usually received in October but was delayed in being sent out due to Covid-19 issues. The effective date of the permit is Jan 4 2021 to Oct 2021.

Items Lisa discussed with DOH:

- DOH is now requiring a 50 feet long rope attached to the rescue life preserver.
- Signage needed to clarify swimming use “for Nawakwan use only”. Don and Teri will meet with Dave. Dave will make up the signs. Signs approved for lodge. Need details of all required signage.
- DOH noted cell phone needed at swim dock. Perhaps have a rule that the “waterfront” supervisor will now need to be sure the cell is on the swim dock when in use.
- It appears Michael Vacarro, Regional Field Coordinator, is in charge of updating the plan and Seth is the inspector? Clarification is needed.

Summary – items the committee should clarify with Michael:

- Exact language of all necessary signage
- Can the matter of a cell phone at the dock be waived due the particular logistics of our beach front and proximity to the lodge.
- Will provide 50 feet rope.

Additionally, when these issues are resolved the Bathing Beach Safety Plan and associated Sponsor/ Applicant handbook will need to be updated.

Passport Fees for 2021- \$ 100 or \$ 75. Discussion followed.

Fees collected in prior years:

2020 \$ 3500

2019 \$ 5100

2018 \$ 5400

2017 \$ 5800

2016 \$ 6200

**Motion** to set the 2021 Password fee to \$ 100 due to Covid-19 restrictions on the use of camp. Motion offered Susanne Flower , second by Teri Gabel. Vote – In favor - unanimous.

Lisa will contact Ray Kozma to inform him of the new \$ 100 fee. Marty McDonald will write up a blurb and post it to the website.

#### Policy for becoming a New York Chapter ADK Hike Leader

Discussion followed:

Mark Fedow – announced there are numerous courses available by ADK. Discussed the one regarding Hiking, - 8-hour course. Cost is approx. \$ 50.

All generally agreed some sort of First Aid Kit should be carried by the Hike Leader. Define what the first aid kit contains.

All generally agreed it was a good idea that a First aid class be required to be taken by the Hike Leader. Some may be offered through ADK and AMC, REI.

First aid kits – suggested list from ADK, red cross offers different levels of kits.

Mark Fedow- it has been a policy of AMC for years to have a Hike leader take a hike leader First Aid course and carry a first aid kit.

Eve will respond the AD Hoc Committee with this statement seeking additional information: “Thank you for your efforts in preparing the first draft of the Policy for Becoming a New York Chapter- ADK Hike leader. The Board is interested in having the qualified hike leader complete a wilderness first aid, WFA, training class. They should also carry a first aid kit. We ask the committee to recommend the appropriate first aid class and the components of a first aid kit.”

Due to the potential costs involved the Board will consider absorbing the costs of both the class and the kit for hike leaders.

Eve will send this message out to the committee members.

#### Sponsor Training –

Discussion followed. There is a need to have knowledgeable sponsors and offer consistent training to the applicants. Perhaps perform training by group orientation. Set up specific training times so multiple applicants may be trained in a session. There should be a strong focus on community, participation, history, work ethics, functioning.

Group Training was implemented during Covid-19 and worked well. Zoom meetings were suggested but not generally deemed as acceptable by some members in meeting the applicant requirements.

It was suggested that a data base established to track completion of tasks.

Form an Ad Hoc Committee to establish the group training topics and sponsor expectation's - Members will be Teri, Don, Alex, Marty M.

**Treasurer Report - Suzanne Rocheleau**

40 donations were received to date– will keep track of donations . Will provide Ray with a list to post in the Trail Marker.

Will post year end financials, give to Ray for posting to Trail Marker and to Marty to post to the website.

Will provide totals for donations.

Guy provided receipts for post for porch to be used for the MCI.

**Secretary Report – Eve Mancuso**

The Annual Appeal letters were updated and printed by Eve and sent to Susanne F for mailing. Thank Susanne for performing the mailing task.

**Trail Maintenance Chair– Bill Burns**

Report submitted

**Main Club – Mark Fedow**

He will attend Feb zoom meeting to determine if he is on the Board of directors or on the advisory committee. Previously there were 30 directors; now there will be only 15 directors. Mark suggested to seek legal advice regarding protection of ADK NY funds.

Mark F and Suzanne R to assist with contacting attorney, John Cafferey, to ensure safety and protection of Chapter funds.

Next meeting Wednesday Feb 10, 6:30. Susanne will send out link that afternoon

Motion to adjourn. 8:33pm.

Respectfully Submitted



Eve Mancuso

Board Secretary