

## ***Closing Camp Nawakwa***

***PLEASE CHECK OFF WHEN COMPLETED LEAVE ON DESK***

***W= WINTER S = SUMMER***

***MAIN CABIN:***

- W –***  *All faucets / drains opened.*
- W –***  *Plug removed from sink trap. (Leave on windowsill).*
- W-***  *All water barrels filled and covered.*
- W-***  *All coal scuttles filled.*
- W-***  *Woodbin filled, and kindling bin filled.*
- W-S***  *Garbage cans emptied and relined with clean bags.*
- W-S***  *All blankets folded and stored in the closet and secured.*
- W-S***  *Place screen in front of fireplace.*
- W-S***  *Fans turned off.*
- S***  *All furniture removed from the porch.*
- W-S***  *All windows closed and locked.*
- W-S***  *Leave one lamp on by desk.*
- W-S***  *Kitchen door closed and bolted.*
- W-S***  *Front doors closed, bolted and metal bar in place.*
- W-S***  *All lights off both upstairs and down.*

***SLEEPING CABINS:***

- W-S***  *All sleeping cabins, swept, windows closed, doors locked.*

***WATER FRONT:***

- S***  *All canoes and kayaks chained and locked.*
- S***  *All paddles stored and locked in paddle box, life jackets placed on hooks in basement.*
- S***  *Row boats chained and locked to main dock; oars stored in basement.*
- S***  *Ring buoys and first aid kit stored in basement.*

***PROPERTY:***

- W-S***  *Inner and outer gates closed and locked.*

***DATE*** \_\_\_\_\_ ***Signature:*** \_\_\_\_\_

***Please print name*** \_\_\_\_\_