

# NAWAKWA OUTDOOR ASSOCIATION OF NEW YORK, INC.

## MEETING MINUTES

Date/Time: 6/29/22, 7 PM

Via Zoom.

In Attendance:

Members: Raymond Kozma, Teri Gabel, Suzanne Rocheleau, Susanne Flower, Marty McDonald, Guy Lingley, Alex Wilkie, Ingrid Strauch, Carole Burns, Eve Mancuso

Committee Members: Mintari Preston, Ellen King, Bill Burns, Marty Kellerman, Jerry Flower

### **Chair Report – Raymond Kozma**

Reported on the status of the lease – Ray coordinated with PIPC and will call Joshua Laird – name change is critical.

The Trail Marker deadline is July 23, 2022.

### **Treasurer Report – Suzanne Rocheleau**

Brief Summary of financial report:

- Already received approx. \$ 1500 in camp fees – thus the \$ 4000 projection may be low.
- Encouraging amount of money collected for Passports \$ 6500.
- Retainer from attorney was returned.
- Application fees \$ 450.
- Approx. \$ 1000 final donation from the estate of Susser was received.
- Interest income from accounts reduced due to lower account balances
- Potential from Annual Appeal – approx. \$ 3200

Total anticipated Income: \$ 21,000

Major Expenses are insurance and rent.

Additional anticipated expenses are toilet rental, gas, phone. This year there will also be legal fees for the amended Bylaws review.

Suzanne will submit the MCI, Major Capital Improvement, receipts which will enable us to offset a portion of the rent. Rent is due July 1 but the PIPC said it would be flexible.

Potential 2022 MCI – gravel, day use boat rack, rack for safety equipment. Guy L. will construct the safety rack and bring it to camp. Submit receipts to Suzanne R. MCI is \$ 1250.

**Bylaws Committee** - Ray Kozma, Susanne Flower, Jerry Flower, Marty McDonald, Eve Mancuso

Susanne provided an update. The Draft should be ready for release to BOD shortly.

Ray recommended we utilize John Caffrey, Glens Falls Chapter, and co-worker Amanda who both previously Nawakwa with the prior update of the Bylaws (prior to the lawsuit)

### **Camp Committee – Teri Gabel**

Bathing Beach Safety Plan – Policies and Procedures:

Ray and Eve will be at camp this weekend to review Policies and Procedures as well as the DOH, check permit dates, check date of DOH inspection. Review annual application, update as needed. Policies and procedures would need to be updated. Check with PIPC or DOH.

Signage –

Coordinated with PIPC re signage

Host parking sign, brown wood background, routed letters with yellow paint. Teri will coordinate with PIPC with numbers and sizes.

### **Hosting Committee – Mintari Preston**

Suggested purchasing copier, concerns from BOD members re: misuse of copier. Tabled for further discussion when funds are available.

### **Activities Committee -Edie Blum, No report**

### **Membership Committee - Jerry Flower**

Explained there are large number of applicants and have extended their status from 1/2020 forward. He thinks we should have a date certain for applicants to complete their requirements towards becoming a Nawakwan.

All applicants from 2018, 2019, 2020 and 2021 will expire in 2022.

45 current applicants, only 8 from 2022.

**Motion:** a motion was offered by Marty M, seconded by Eve M- anyone listed as an applicant prior to 2022, will be sent a notice from the Membership Committee informing them their applicant status expires on December 31, 2022. Vote: In favor, unanimous. Motion passes.

Discussed Orientation- scheduling. Orientation can be attended on a hosted weekend and the applicant will get credit.

The usual schedule for a work weekend is from 9 am to approx. 2 pm, lunch is then served . There is the ability to then schedule orientation in the afternoon.

Orientation can be credited on any day – hosted weekends, work days or hikes.

**Guy Lingley** – Guy will prepare a statement for Members regarding finances. Guy will finalize and submit Final document to the BOD for review. This will be presented at the yearly BOD meeting open to all members.

**Nominating Committee** – Eve will reach out to check with Janet Sibarium, Mary Ann Poris, or Daphne Prior. Marty Kellerman – agreed.

## **Membership Letter**

A letter will be drafted to send to the membership regarding next years fees. Discussion followed regarding fee levels to cover the projected annual costs.

**Motion:** a motion was offered by Suzanne F, seconded by Eve M: The Annual membership fee for 2023 is \$ 40/ member. If the fee is paid prior to September 30, 2022 the annual fee is \$ 35/ per member for 2023. Vote: In favor – Unanimous. Motion passes.

Discussion - If an applicant becomes a member the \$ 25 applicant fee may be deducted from the annual fee by \$ 25, thus only pay \$ 15 for the remainder of that year.

**Bonding of Treasurer:** Per Bylaws - Treasurer to be bonded. David Miller can add it to the policy . Currently D and O insurance

\$ 50,000 for employee dishonesty \$ 500 deductible.

Surety Bond – protects loss of funds.

Marty will discuss it with David Miller , Ray will ask attorney.

**Conservation Committee** – Ira Stahl resigned due to illness. Don offered to take over. The BOD will discuss it further and Ray will reach out to Don to discuss this.

**Annual Conflict of Interest Policy.** – sign and send back to Ray. Eve to re-send to BOD.

Next meeting is :

August 2, 2022 7 pm, via Zoom

Motion to adjourn, offered by Marty M , seconded by Ray K Vote: In favor – unanimous. Meeting adjourned at 9:37 pm.

Respectfully Submitted,



Eve Mancuso, Secretary